



Maidstone Swimming Club

1844

2019

**175th Anniversary
Celebration Gala**

23 and 24 November 2019

Maidstone Leisure Centre

Licence Level 3: 3SE192403

1844

2019

Enquiries: galas.maidstonesc@gmail.com





Maidstone 175th Anniversary Celebration Gala

Event Rules and Conditions

LICENCE. The event will be licenced to **Level 3 - 3SE192403**.

FACILITIES. The event will take place at Maidstone Leisure Centre in a 25m, 6 lane pool with electronic timing and anti-wave lane ropes. There will only be one strobe starting light for this event as no secondary strobe will be available.

RULES. The event will be held under Swim England Laws and Regulations, Swim England Technical rules of racing and the rules and conditions of this competition. All swimmers must be registered with Swim England and be members of a club affiliated to Swim England. The gala promoter has the right to amend the programme to ensure the smooth running and fairness of the event.

AGE GROUPS AND AWARDS. Ages are as at midnight on **24 November 2019**. Age groups are **9, 10, 11, 12, 13, 14, 15 and 16+**. Awards will be made to the Top 6 in the 9 to 14 years age-groups and the Top 3 in the 15 and 16 years plus age-groups (excluding disqualifications). Awards must be collected on the day and will not be posted. A perpetual trophy will go to the club gaining the highest number of points allocated on the following basis: 1st - 6 points, 2nd - 5 points, 3rd - 4 points, 4th - 3 points, 5th - 2 points and 6th - 1 point for each event.

QUALIFYING TIMES. Entries must be slower than the listed upper limit times. "No-time" entries will be accepted subject to event session time limits (see over-subscriptions section). The promoter also reserves the right to will check entries against the Swim England British Rankings database and to seek confirmation of submitted times from non-licensed meets. If an entry is found to be in breach of this rule it will be deleted and no refund will be given.

ENTRIES. The closing date for entries is midnight on **Friday 25 October 2019**. No late entries will be accepted. The entry fee is **£5.50** per event. Club entries of 5 or more swimmers should be made via the SportSystems entry file. Please e-mail galas.maidstonesc@gmail.com for this file and complete the Consolidated Entry Form attached. BACS payment is preferred (Sort Code: 20-54-25, Account No: 83702219). Please state your Club name as a reference. Individual entries to be emailed (as above) with payment via BACS (as above). Cheques will only be accepted in exceptional circumstances and these should be made payable to 'Maidstone Swimming Club'. Entries will be acknowledged, but no entries will be accepted until full payment has been made for swimmer entries and coach passes. Incomplete or illegible entries or entries without the correct entry fees will not be accepted.

OVER-SUBSCRIPTION. The event timetable is based on allocated session times. Should any of the sessions become over-subscribed then rejections may become necessary. Should these be necessary then entries will be accepted on the basis of the fastest times by age group. Clubs will be advised as soon as possible after the closing date if any entries are rejected. Any entry not accepted will be refunded in full. No other monies will be refunded. The list of accepted entries will be published and available for download from the club website shortly after the closing date. It is the competing club/swimmer's responsibility to check this list for accuracy and advise immediately of any mistakes or changes that may be required. The programme will be available on our website one week in advance of the event.

WITHDRAWALS. This will be a 'sign-in' event. Registration must be completed 1 hour prior to the start of each session. Last registration for the morning session is by 8.45am and for the afternoon session is by 1.30pm. Swimmers who fail to sign in during registration will not be accepted for that session and no refund will be given.

EVENTS. The competition will be run on a 'heat declared winner' basis. All events will be swum with all age groups combined and will be seeded by entry times, slowest to fastest. All heats will be spearheaded and over the top starts will be used at the discretion of the Referee.

RESULTS. Results will be available on the Club website as soon as possible after the meet.



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COACH PASSES. Coaches passes will be **£12.00** for **each day** for the first two passes (additional passes will be free). This includes entry to poolside, poolside refreshments, a programme of events for the whole day and a full copy of the results. Entry to poolside will not be permitted without a pass. Poolside coaches need to be Swim England registered and hold a valid DBS check. A maximum of two coaches for the first 10 swimmers per club, plus one coach per additional 10 swimmers per club will be allowed on poolside.

OFFICIALS. The event requires a minimum number of officials for each session. We request that each club provides as many Licensed Officials or Judge Level 1 candidates (qualified as Timekeepers), as possible, to help us cover all sessions fully. If we are unable to fulfil the required number of licenced and qualified officials to ensure the competition meets the licence requirements, the meet may be downgraded to a lower licence level and the times recorded by swimmers will not be allowed into 'Rankings' as at that date and level. If visiting clubs cannot assist with the provision of licenced officials, then Maidstone Swimming Club cannot guarantee the licence level required by the Swim England SER Licensing Board.

PHOTOGRAPHY. Participants and spectators are requested to follow the Swim England guidelines for photography and the use of photographs on social media. The Swim England Child Safeguarding Policy and Procedures, 'Wavepower 2016-2019' Section 2 provides guidance on the use of social networking (page 72-75) and guidance on photography (page 76-77). Flash photography is prohibited at all times. Image capturing devices must not be used in the changing area at any time for the purpose of taking photos.

DATA PROTECTION. Maidstone Swimming Club uses a computer to manage entries and results. The Data Protection Act 2018 requires us to provide you with certain information and to obtain your consent before processing data about you. Processing includes: obtaining, recording, holding, disclosing, destruction or retaining information. We require certain personal data for the purposes of making entries to the competition, managing the meet and the submission of results to Rankings. The information provided by you will be processed in accordance with the Data Protection Act 2018. Consent to process such personal data is deemed to have been given by the submission of the entry. Where the personal data of competitors, officials and coaches/team managers has been passed to us by a third party such as a club rather than by the individuals themselves, we rely on the third party to ensure that consent has been obtained.

STARTS. The competition will operate over the top starts throughout, at the Referee's discretion, with the exception of the Backstroke events. It is the responsibility of the coaches to ensure that all swimmers are competent to the standard of the Swim England Competitive Start Award. Swimmers are permitted to start in the water for all events, but must advise the Referee of this prior to the start of their heat. In the event of a faulty start, the swimmer must make a safe entry and not fall into the water. All swimmers should remain in the water at the end of their race until told to leave the pool by the Referee.

WARM UP. Warm up marshals will be appointed, but coaches must supervise their swimmers during this period so as not to endanger themselves or others whilst in the water. Diving is not permitted during warm up except in designated sprint lanes as advised by the marshals. The instructions of pool lifeguards or others in authority must be obeyed immediately.

SWIM DOWN. A continuous swim down facility will be available in the diving pit, adjacent to the main competition pool. Coaches are responsible for supervising their swimmers when using this facility. If swimmers are not supervised then the permission to use the facility may be withdrawn by the leisure centre.

BEHAVIOUR. Coaches and Team Managers are responsible for the swimmers' conduct at all times. The Promoter and the leisure centre management reserve the right to remove any swimmer or spectator from the pool area whose behaviour is either against pool rules or is affecting the running of the meet. Please be safe and courteous at all times. Anyone found causing damage or misbehaving will be banned from the meet.



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SAFETY. For the reasons of child protection; only officials, leisure centre staff, registered volunteers and swimmers shall be allowed poolside other than in the designated spectator area. Spectators, officials and competitors must observe the safety precautions in operation at the leisure centre and are asked to familiarise themselves with the location of all emergency exits, and must abide by any rules laid down by the venue management. The emergency exits must be kept clear at all times. Anyone observing anything they consider to be a safety hazard must report any issues immediately to a member of the leisure centre staff or to the Promoter. Maidstone Swimming Club will not be responsible for any loss or damage occurring during this meet. The depth of the pool at the starting end is **2m** and **1m** at the shallow end.

CHANGING AND ATTIRE. This venue is a leisure centre and the changing facilities are open to the general public during the meet. Swimmers must wear suitable clothing and footwear on poolside and when moving around the leisure centre. No outdoor shoes are allowed on poolside unless exclusively used for the purpose of poolside shoes. Swimmers wearing wet clothing are not allowed in the spectator seating area. Swimmers are advised to remove all jewellery in order to prevent accidental injury to themselves. Lockers are available in the changing rooms and should be used for the safe keeping of all belongings.

SECURITY. Maidstone Swimming Club cannot be held responsible for the loss or damage to personal property and requests that all persons remove their belongings if they leave the premises at any time. Competitors and spectators must not leave their belongings unattended. Any lost property not claimed from the announcer during the meet will be handed to the leisure centre management for collection by the owner.

Any conditions not covered in the above information will be at the discretion of the promoter and Maidstone Swimming Club. By entering this event, competitors and coaches agree to abide by these conditions.

FURTHER INFORMATION. If you require further information please contact galas.maidstonesc@gmail.com.

Update: July 2019



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Event Programme

SESSIONS 1 AND 3

Warm Up Commences: 8:45am

Sign-In Closes: 8:45am

SESSIONS 2 AND 4

Warm Up Commences: 1.30pm

Sign-In Closes: 1.30pm

SATURDAY 23 NOVEMBER 2019

SESSION 1

1. Girls 400m Individual Medley *
2. Boys 400m Freestyle
3. Girls 100m Breaststroke
4. Boys 100m Backstroke
5. Girls 50m Butterfly
6. Boys 50m Breaststroke
7. Girls 200m Backstroke
8. Boys 200m Freestyle

SESSION 2

9. Girls 200m Individual Medley
10. Boys 100m Freestyle
11. Girls 100m Butterfly
12. Boys 50m Backstroke
13. Girls 50m Freestyle
14. Boys 200m Butterfly
15. Girls 200m Breaststroke

SUNDAY 24 NOVEMBER 2019

SESSION 3

16. Boys 400m Individual Medley *
17. Girls 400m Freestyle
18. Boys 100m Breaststroke
19. Girls 100m Backstroke
20. Boys 50m Butterfly
21. Girls 50m Breaststroke
22. Boys 200m Backstroke
23. Girls 200m Freestyle

SESSION 4

24. Boys 200m Individual Medley
25. Girls 100m Freestyle
26. Boys 100m Butterfly
27. Girls 50m Backstroke
28. Boys 50m Freestyle
29. Girls 200m Butterfly
30. Boys 200m Breaststroke

* 400m Individual Medley is for age-groups 11 to 16+ only

AGES AS AT 24 NOVEMBER 2019

Awards will be made to the Top 6 in the 9, 10, 11, 12, 13, 14 years age-groups and the Top 3 in the 15, 16 years + age-groups (excluding disqualifications)



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Qualifying Times

UPPER QUALIFYING TIMES (SHORT COURSE)

Swimmers must be equal to or slower than these times to enter.
 LC times converted to SC, using official conversion tables, are acceptable.
 There are no event qualifying times.

GIRLS	9	10	11	12	13	14	15	16+
50m Freestyle	29.20	29.20	29.20	27.90	27.30	27.00	26.90	25.50
100m Freestyle	1:04.10	1:04.10	1:04.10	1:00.90	58.90	57.10	57.00	54.80
200m Freestyle	2:43.50	2:30.00	2:26.00	2:12.00	2:08.50	2:06.50	2:06.00	2:00.00
400m Freestyle	5:40.00	5:00.00	4:53.00	4:45.00	4:43.50	4:43.00	4:29.50	4:11.00
50m Breaststroke	37.90	37.90	37.90	36.10	34.60	34.50	34.40	32.90
100m Breaststroke	1:23.20	1:23.20	1:23.20	1:18.90	1:15.50	1:14.10	1:14.00	1:10.10
200m Breaststroke	3:30.50	3:13.50	3:08.50	2:53.00	2:49.00	2:41.50	2:33.50	2:32.50
50m Butterfly	32.10	32.10	32.10	30.60	29.40	28.90	28.80	27.60
100m Butterfly	1:14.20	1:14.20	1:14.20	1:08.90	1:05.80	1:04.10	1:04.00	1:01.30
200m Butterfly	3:25.50	3:07.50	2:51.00	2:38.70	2:31.10	2:27.70	2:18.00	2:13.00
50m Backstroke	33.70	33.70	33.70	32.10	31.50	30.30	30.20	29.40
100m Backstroke	1:12.20	1:12.20	1:12.20	1:08.20	1:06.50	1:03.90	1:03.80	1:02.30
200m Backstroke	3:02.00	2:48.50	2:43.00	2:26.00	2:23.50	2:09.00	2:09.00	2:09.00
200m Individual Medley	3:06.50	2:47.00	2:45.50	2:36.50	2:27.00	2:23.50	2:20.00	2:15.00
400m Individual Medley	N/A	N/A	5:45.00	5:35.50	5:10.00	4:56.00	4:56.00	4:55.00

BOYS	9	10	11	12	13	14	15	16+
50m Freestyle	28.90	28.90	28.90	27.00	25.60	24.30	23.80	22.30
100m Freestyle	1:03.60	1:03.60	1:03.60	58.40	55.70	52.90	52.20	49.10
200m Freestyle	2:22.50	2:22.50	2:13.50	2:13.50	2:00.50	1:58.00	1:52.50	1:52.50
400m Freestyle	4:53.50	4:53.50	4:42.00	4:38.50	4:17.50	4:16.00	3:57.50	3:57.50
50m Breaststroke	38.60	38.60	38.60	35.60	33.10	31.60	30.40	29.00
100m Breaststroke	1:23.20	1:23.20	1:23.20	1:18.80	1:14.50	1:13.10	1:10.20	1:10.10
200m Breaststroke	3:01.00	3:01.00	3:01.00	2:51.00	2:36.00	2:26.00	2:26.00	2:25.00
50m Butterfly	32.10	32.10	32.10	30.20	28.00	26.80	25.80	24.40
100m Butterfly	1:13.40	1:13.40	1:13.40	1:08.50	1:03.50	59.60	57.20	54.50
200m Butterfly	3:13.00	3:07.00	2:41.50	2:32.50	2:18.00	2:11.00	2:07.50	1:59.00
50m Backstroke	34.00	34.00	34.00	31.50	29.40	28.70	27.70	26.20
100m Backstroke	1:06.70	1:06.70	1:06.70	1:06.70	1:03.60	1:00.40	58.50	55.70
200m Backstroke	2:37.00	2:37.00	2:34.50	2:20.00	2:20.00	2:07.50	2:07.50	1:56.00
200m Individual Medley	2:37.00	2:37.00	2:37.00	2:27.00	2:21.50	2:08.50	2:08.50	2:01.50
400m Individual Medley	N/A	N/A	5:40.00	5:12.50	4:55.50	4:43.00	4:41.00	4:35.00



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Individual Entry Form

SWIMMER INFORMATION

CLUB				
NAME			SWIM ENGLAND NO.	
EMAIL			PHONE	
DATE OF BIRTH		AGE - 24.11.19		MALE / FEMALE

EVENT SELECTION

FREESTYLE		BACKSTROKE		BREASTSTROKE		BUTTERFLY		INDIVIDUAL MEDLEY	
50		50		50		50		200	
100		100		100		100		400 *	
200		200		200		200			
400		* 400m Individual Medley is for age-groups 11 to 16+ only							

NO OF ENTRIES =

COST PER EVENT AT £5.50

TOTAL

£

Please return this Individual Entry Form to your Club Entry Organiser by the date specified by them.

Entries for external clubs will close at midnight on **25 October 2019**.

Independent entries should be emailed to galas.maidstonesc@gmail.com

Entries should be paid via Bank Transfer to our **Maidstone Swimming Club Gala and Other Account:**

Sort Code: 20-54-25 / **Account No:** 83702219

DATA PRIVACY

Please refer to the Data Privacy statement in the Event Conditions and tick the relevant boxes:

- I agree to Maidstone Swimming Club using my personal information for the purposes of administering competition entries.
- I do not agree to Maidstone Swimming Club using my personal information for the purposes of administering competition entries.
- I agree to Maidstone Swimming Club transferring my data to Swim England Rankings & SER Meet Licensing for the purposes of administering competition entries.
- I do not agree to Maidstone Swimming Club transferring my data to Swim England Rankings & SER Meet Licensing for the purposes of administering competition entries.



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Consolidated Entry Form

ENTRY INFORMATION

CLUB			
NUMBER OF ENTRIES (FEMALE)		£5.50	£
NUMBER OF ENTRIES (MALE)		£5.50	£
NUMBER OF COACH PASSES		£12.00 per day	£
FINAL TOTAL			£

CLUB CONTACT

NAME			
TELEPHONE		MOBILE	
EMAIL			
SIGNATURE			

Entries for external clubs will close at midnight on **25 October 2019**.

Please email your completed entry forms to galas.maidstonesc@gmail.com before the closing date above.

No entries will be accepted until full payment has been made for swimmer entries and coach passes.

Please pay via Bank transfer to our **Maidstone Swimming Club Gala and Other Account**.

Sort Code: 20-54-25 / Account No: 83702219

AVAILABLE OFFICIALS

Please state the name, qualification and session(s) available:

Name	Qualification	Session(s) Available

DATA PRIVACY

Please refer to the Data Privacy statement in the Event Conditions and tick the relevant boxes:

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- We agree to Maidstone Swimming Club transferring our data to Swim England Rankings & SER Meet Licensing for the purposes of administering competition entries.
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